

COMMONWEALTH OF MASSACHUSETTS

Schedule A

RECORDS / DOCUMENTS / ESI TO BE PRODUCED

Case: \_\_\_\_\_

Court / Division: \_\_\_\_\_ Docket No.: \_\_\_\_\_

Recipient / Organization: \_\_\_\_\_

Subpoena Date: \_\_\_\_\_ Schedule A page: \_\_\_\_\_ of: \_\_\_\_\_

Overall Records Date Range - From: \_\_\_\_\_ Through: \_\_\_\_\_

This Schedule A is incorporated into the Records-Only Subpoena identified above. The subpoena states the production deadline and destination. Describe each request specifically; identify a different date range or electronic format where needed.

Request No.: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Range, if different: \_\_\_\_\_ ESI Format / Other Limit: \_\_\_\_\_

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Request No.: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Range, if different: \_\_\_\_\_ ESI Format / Other Limit: \_\_\_\_\_

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Request No.: \_\_\_\_\_  
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Date Range, if different: \_\_\_\_\_ ESI Format / Other Limit: \_\_\_\_\_

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Request No.: \_\_\_\_\_  
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Date Range, if different: \_\_\_\_\_ ESI Format / Other Limit: \_\_\_\_\_

Attach only completed schedules. Number additional pages and serve the same schedule with the subpoena on all parties before serving the recipient. This schedule commands production only, not attendance or testimony.