

# Commonwealth of Massachusetts

County: \_\_\_\_\_, ss.

Court Department: \_\_\_\_\_

Plaintiff / Petitioner: \_\_\_\_\_

Division: \_\_\_\_\_

v. \_\_\_\_\_

Defendant / Respondent: \_\_\_\_\_

Civil Action No.: \_\_\_\_\_

## MOTION TO APPOINT SPECIAL PROCESS SERVER

Pursuant to Mass. R. Civ. P. 4(c)

Moving party: \_\_\_\_\_

Attorney (if applicable): \_\_\_\_\_

The moving party respectfully requests that the Court appoint the individual named below as Special Process Server under Mass. R. Civ. P. 4(c) to serve the identified process upon the named defendant/respondent. The appointment is limited to this action and the process authorized by the Court.

### Proposed Special Process Server

Full name: \_\_\_\_\_

Business / company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

The proposed server is over eighteen years of age and is not a party to this action.

The proposed server is competent to make service.

Defendant / respondent to be served: \_\_\_\_\_

Service address (if known): \_\_\_\_\_

Documents / process to be served: \_\_\_\_\_

## GROUND FOR MOTION

Respectfully submitted,

Party / Attorney Name: \_\_\_\_\_ BBO No. (if attorney): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_