

COMMONWEALTH OF MASSACHUSETTS

DEPOSITION SUBPOENA**TO ATTEND AND TESTIFY AT DEPOSITION**

Mass. R. Civ. P. 30 and 45

County: _____, ss.

Plaintiff(s): _____

v.

Defendant(s): _____

TO: WITNESS / DEPONENT _____

Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Employer / Business: _____

*Notice must be served before this subpoena is issued. This subpoena does not replace the Notice of Deposition.***COMMAND TO APPEAR AT DEPOSITION** _____

You are commanded, in the name of the Commonwealth, to appear and testify under oath at the deposition specified below in this pending action, before an officer authorized to administer the oath.

Deposition Date: _____ Time: _____ ☐ AM ☐ PM Time zone: _____

Location: _____ Room / Suite: _____

Street Address: _____

City / State / ZIP: _____ County, if remote: _____

Method: ☐ In Person ☐ Remote / Video: Rule 30(b)(4)(A) ☐ Other, if authorized: _____

Remote access / other authorization: _____

*For remote testimony, use the deponent's physical location above. Telephone requires all parties' written stipulation or court leave.*Deposition location compliance confirmed: ☐ Yes (Rule 45(d)(2)) Court order, if any: _____☐ **TESTIMONY ONLY** ☐ **TESTIMONY AND PRODUCTION OF DOCUMENTS / EVIDENCE****YOU ARE ALSO COMMANDED TO BRING AND PRODUCE:**☐ See attached Schedule A

If selected, identify items in your possession, custody or control. List the requests in the Notice as required by Rule 30(b)(2).

Requested Form of Electronically Stored Information: _____

Party production: allow at least 30 days after subpoena service. A defendant must also have at least 45 days after service of summons and complaint, unless the court changes the time. Rule 45(d)(1).

*Subject to Rules 26(c) and 45, including production objections and protection from undue burden or expense.***ISSUED BY** _____☐ Clerk of Court ☐ Notary Public ☐ Justice of the Peace

Printed Name: _____

Signature: _____

Date Issued: _____

Title / Capacity: _____

Commission Expiration, if applicable: _____

REQUESTED BY _____

Attorney / Party Name: _____

Law Firm: _____

BBO No.: _____ Party Represented: _____

Address: _____

City / State / ZIP: _____

Phone: _____

Email: _____

RETURN OF SERVICE _____

I certify that I am at least 18 years old, am not a party, and served the foregoing subpoena as stated below.

Person Served: _____

Service Address: _____

Date: _____ Time: _____ ☐ AM ☐ PM☐ Delivered directly to the named person☐ Left at place of abode ☐ Exhibited and read (Rule 45)☐ Other lawful method: _____**Documents Served:**☐ Deposition Subpoena ☐ Notice of Deposition☐ Schedule / Document Request ☐ Other: _____

Server Name: _____

Title / Capacity: _____

Address: _____

Phone: _____

Email: _____

Signature: _____ Return date: _____

WITNESS FEE / MILEAGE TENDERED

Witness Fee: \$ _____ Mileage: \$ _____

Total Tendered: \$ _____ Date Tendered: _____